



VISITOR CODE OF CONDUCT

Sunrise Cambodia is committed to ensuring the well-being and safety of all children and communities under our care. This Code of Conduct sets the standards of individual behaviour required of all people visiting Sunrise Cambodia so they are aware of their obligations and responsibilities. All visitors must comply with the code and are required to present a valid passport on arrival for identification.

Cultural Sensitivity and Laws of Cambodia

Whilst interacting with Cambodian nationals and Sunrise staff, **I WILL:**

- Display understanding and sensitivity of local customs, including those relating to personal behavior, dress and cultural property.
- Respect the culture, values and local customs of the Cambodian people.
- Respect that Cambodians dress conservatively (note the strict and compulsory dress codes at religious sites) and ensure my clothing is in accordance with the dress code outlined below. I understand that if I wear clothing that is inappropriate I will be asked to leave and change.
 - Upper arms and upper legs must be covered
 - No tight or revealing clothing, singlet tops, backless, crop or low-cut tops and mini shorts
 - No offensive slogans or slogans promoting alcohol on clothing
- Abide by all the laws and regulations of Cambodia whilst visiting Sunrise Cambodia.
- Respect the symbols of nationalism and religious practices in Cambodia.

Whilst interacting with Cambodian nationals and Sunrise staff, **I WILL NOT:**

- Use my position as a visitor or tourist to request advantages or favours.
- Accept any financial or material gifts, or promises of such gifts or other advantages, except for small cultural and customary gifts given in appreciation or mutual respect.

Child Protection

I agree to adhere to Sunrise Cambodia's *Child Protection Policy* (as developed by The Australian Cambodia Foundation, the registered charity in Australia which operates Sunrise Cambodia) and abide by Australian and Cambodian laws regarding child exploitation, child pornography, child labour and the abuse of children.

Whilst visiting Sunrise Cambodia, **I WILL:**

- Ensure that I remain under the supervision of a Sunrise Cambodia staff member at all times. I will not be alone with a child or group of children at any time.
- Let children come to me when I am in their presence, rather than approach children. All children have the right to judge whether or not to be in one's company.
- Treat all children with respect and care.

Whilst visiting Sunrise Cambodia, **I WILL NOT:**

- Touch the children in any way unless it has been initiated by the child or children. Even so, touching will be kept to a minimum and in a manner that cannot be interpreted as having sexual or abusive intent.
- Enter private buildings unless given express permission to do so by management. This includes dormitories, living areas, the kitchen and offices.

Photography and Filming

Filming and photography of the children is not permitted unless you have been given explicit permission by Sunrise Cambodia staff. If permission is given, I understand that:

- I am still required to remain under the supervision of a Sunrise Cambodia staff member at all times.
- Any photographs taken are for personal use only, they are not to be used for any commercial purpose nor made public through the internet or any other social media, including but not limited to Facebook.

After receiving explicit permission to photograph or film, **I WILL:**

- Assess and comply with local traditions or restrictions for reproducing personal images.
- Obtain consent from the child or a parent/guardian of the child before photographing or filming a child. As part of this I must explain how the photograph or film will be used. I understand that if the child or parent/guardian does not speak or understand English well, or at all, a Sunrise Cambodia staff member must be used to translate and gain consent.
- Only take a single photograph of myself with a group of children or with my sponsor child. I understand that numerous candid photos will distract the children and devalue their sense of privacy.
- Ensure any photographs, films, videos and DVDs present children in a dignified and respectful manner and not in a vulnerable or submissive manner.
- Ensure that children are adequately clothed and not posed in a manner that could be seen as sexually suggestive.
- Ensure images are honest representations of the context and the facts.
- Use my common sense and avoid actions or behaviour that could be construed as child abuse.

After receiving explicit permission to photograph or film, **I WILL NOT:**

- Place a photograph and/or personal information (age, last name, geographical location, health, education or other) of a sponsored child online or e-mail it to others.

Personal Behaviour

Whilst visiting Sunrise Cambodia, **I WILL:**

- Follow all safety and security instructions given by Sunrise Cambodia.
- Accept responsibility for maintaining my own health and wellbeing.
- Abide by any regulations of Cambodia in relation to alcohol and drugs of any description.

Whilst visiting Sunrise Cambodia, **I WILL NOT:**

- Act outside the scope of being a visitor unless explicit permission is granted by Sunrise Cambodia staff.
- Conduct myself in a way that may bring into disrepute the reputation of Sunrise Cambodia.
- Engage in any fraudulent or dishonest activity or behaviour.
- Possess or use alcohol or any drug that is illegal either in Australia or Cambodia.
- Consume alcohol excessively.
- Behave in a way that may be considered discriminatory, including on the basis of nationality, ethnicity, gender, political affiliation, culture, religious belief or activity, age, race, sexual orientation, and mental or physical disability or impairment.

Donations

No gifts or treats are to be given to an individual child or to all children at Sunrise Cambodia and/or in the surrounding communities unless given express permission by management to do so. I understand that gifts to individual children create problems within their social groups and Sunrise Cambodia is trying to encourage independence within these communities so that they are not reliant on the gifts from tourists. I will contact



hq@sunrisecambodia.org.au if I want to donate books, art materials or other items that could be used as resources in the centres and communities before I visit to ensure that they are needed.

If donating money in Cambodia, I understand that:

- All donations given in Cambodia must be processed through the correct channels and I cannot be issued with an Australian tax deductible receipt for taxation purposes.
- Any additional support, donation or sponsorship enquiries must be directed to the Australian fundraising office at hq@sunrisecambodia.org.au.
- Sunrise Cambodia staff are not allowed to accept any money personally. They are not allowed to ask for any money regardless of the reason or even suggest that they need financial help of any description.

I, _____ agree to abide by this Visitor Code of Conduct and understand that any breaches may result in my instant removal from Sunrise Cambodia grounds and possible legal action taken against me. I also understand that I am responsible for reporting any breaches of the Code of Conduct by other visitors or volunteers at Sunrise Cambodia.

Signature _____

Email _____

Date _____